

VOLUNTEER APPLICATION

Thank you for your willingness to volunteer at AAA Pregnancy Resource Center– its patrons and the community. AAA PRC is a Christ centered ministry dedicated to the sanctity of life. We provide support to promote life; abstinence until marriage; and post abortion healing.

Date of application \_\_\_\_\_.

What is your reason for seeking to volunteer here?

\_\_\_\_\_

Contact Information

Last Name First Middle Initial

Address number & street City State Zip code

Phone # \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_ Birth date \_\_\_\_\_

Who should we call in case of an emergency? (State your relationship.)

\_\_\_\_\_

\_\_\_\_\_

For office use only

Data Entry Notes \_\_\_\_\_
Start Date \_\_\_\_\_ Position \_\_\_\_\_ Rehire? \_\_Y\_\_N
Leave of absence \_\_\_\_\_ Termination date \_\_\_\_\_

Return to: AAA Pregnancy Resource Center 16755 Middlebelt Road Livonia, MI 48154
Phone: (734) 425-8060 Fax: (734) 425-8244 info@aaaprc.org

**Education**

High School:

Number of years completed (*circle one*) 1 2 3 4

Diploma: \_\_\_Yes \_\_\_No or G.E.D.: \_\_\_Yes \_\_\_No

College &/or Vocational School

Number of years completed (*circle one*) 1 2 3 4 5 6 7

School name \_\_\_\_\_

Degree(s) earned \_\_\_\_\_

Describe other training or degrees \_\_\_\_\_

**Personal Reference**

Please list a person who is not related to you that have known you for at least two years. Thank you for providing complete contact information.

\_\_\_\_\_  
Name Phone #

\_\_\_\_\_  
Explain Relationship

# of years acquainted \_\_\_\_\_ May we contact? Y / N

**Church Affiliation & Reference**

Church name &  
denomination

\_\_\_\_\_  
Address

# of years attending \_\_\_\_\_ Phone \_\_\_\_\_

Pastor's name or other contact name \_\_\_\_\_

May we contact? Y / N Are you a member? Y / N

Volunteering at church? Y / N If yes, describe; \_\_\_\_\_

**Return to:** AAA Pregnancy Resource Center 16755 Middlebelt Road Livonia, MI 48154  
Phone: (734) 425-8060 Fax: (734) 425-8244 [info@aaaprc.org](mailto:info@aaaprc.org)

### Other Volunteer Experience

Volunteer Organization \_\_\_\_\_

Address \_\_\_\_\_

Describe position/duties  
\_\_\_\_\_  
\_\_\_\_\_

Phone \_\_\_\_\_ Supervisor name \_\_\_\_\_

May we contact? Yes / No \_\_\_\_\_ Date of service: \_\_\_\_\_ to \_\_\_\_\_

Have you ever been discharged or asked to resign from a volunteer position? Y / N \_\_\_\_\_ If yes, explain \_\_\_\_\_

### Employment *Please note: a resume will not substitute for this section.*

Employer (Most recent) \_\_\_\_\_ Location \_\_\_\_\_

Date of employment: \_\_\_\_\_ (City & State)

\_\_\_\_\_ to \_\_\_\_\_

Position/Duties \_\_\_\_\_

May we contact? Y /N \_\_\_\_\_

#### ***Other Previous Employment***

Employer (Most recent) \_\_\_\_\_ Location \_\_\_\_\_

Date of employment: \_\_\_\_\_ (City & State)

\_\_\_\_\_ to \_\_\_\_\_

Position/Duties \_\_\_\_\_

May we contact? Y /N \_\_\_\_\_

Have you ever been terminated or forced to resign due to misconduct or unsatisfactory service? \_\_\_\_\_ Yes / No

*If yes, please be prepared to discuss in the interview.*

What special skills, talents, gifts, or personality traits would you bring to this ministry?  
\_\_\_\_\_  
\_\_\_\_\_

**BACKGROUND INFORMATION**

Do we have your permission to conduct a personal background check?

Yes / No

*A criminal conviction does not constitute an automatic bar to placement. Each case is considered individually and is based on the type of volunteer work; factors such as age, type of offense and rehabilitation will be taken into account. However, failure to answer truthfully will result in disqualification for placement with AAA PRC. "Crime" as used in this section means any and all felonies, misdemeanors, and serious driving offenses. "Crime" does not include minor civil traffic offenses. If you are unsure how to answer this question, please ask for assistance. "Convicted" means that you have been found guilty by a court or jury, pleaded guilty or no contest to a crime and/or have been sentenced for a crime, whether incarcerated, placed on probation, fined, or received suspended sentence.*

Have you ever been convicted of any violations of federal, state, local or military law or statute? Yes / No

*If yes, please be prepared to discuss in the interview.*

Are you pending charges, trial or other court proceedings for any crime, in any jurisdiction, at this time? Yes / No

*If yes, please be prepared to discuss in the interview.*

<p>: _____ Middle  First: _____ initial _____ Last: _____  <i>Write your <b>current</b> name</i></p> <p>What is your <b>maiden</b> name? _____  What <b>other</b> name(s) have you used? _____</p> <p>What is your <b>race</b>? _____</p> <p style="text-align: right;">What is your <b>date of birth</b>? _____</p>
--

List the name of the different states where you've lived (other than Michigan) within the last 10 years? If yes, please list city and state:

\_\_\_\_\_  
\_\_\_\_\_

**Return to:** AAA Pregnancy Resource Center 16755 Middlebelt Road Livonia, MI 48154  
Phone: (734) 425-8060 Fax: (734) 425-8244 [info@aaaprc.org](mailto:info@aaaprc.org)

**Center Hours and Availability:**

Please indicate the time(s) you are available for work each day

Sunday; closed

Monday; 10:00-7:30

Tuesday; 10:00-2:00

Wednesday; 10:00-4:30

Thursday; 1:00-7:30

Friday; 10:00-2:00

Saturday; 2 per month 9:00-12:30


Are there any physical conditions to be taken into consideration in arranging volunteer assignments for you? ( ) YES ( ) NO      If "YES," please explain:

Please check all volunteer positions of interest to you:

- Peer counselor  
Provides information and lends a listening ear. Full training provided. (Spanish is helpful but not necessary.)
- Training Instructor  
Facilitates the materials selected for classroom training.
- Receptionist  
Initial greeter for our clients, completes paperwork, etc. (Spanish is helpful but no necessary.)
- \*Baby goods handler  
Sort, organize and distribute baby supplies.
- Baby Goods Store Clerk  
distribute baby supplies to clients
- \*Church liaison  
Communicate our needs and events to area churches.
- \*Event planner  
Identify and manage the project associated with special events.
- \*Fundraiser  
Contact various sites for possible financial/material contributions.
- Graphic designer / Production coordinator  
Coordinate the printing / design of visual communication.
- Medical director or sonographer (circle one)  
Supervise and/or conduct ultra sounds using our equipment.
- Handyman/Building repair person  
Repair or coordinate the maintenance of the building.
- \*Computer Work
  - Data Entry
  - Web site or newsletter design
- Other:

*\*Indicates positions with flexible hours.*

**Personal questions and testimony**

Have you personally experienced any of the following? Check all that apply:

- I had an unplanned pregnancy
- I have been an unwed mother.
- I have had an abortion. If yes, have you taken any of the following?  
 PACE  Project Rachel  other post-abortion reconciliation classes
- I have placed a child for adoption. If yes, have you had post-adoption counseling?
- Are you currently under counseling care? If yes, please be prepared to discuss.
- Do you take any medications? Yes / No If yes, please discuss in the interview.

When did you come to know Jesus Christ as your personal Lord and Savior?

Date: \_\_\_\_\_ *Please give a brief summary of how:*

### About AAAPRC Beliefs

Please read AAA PRC’s policies on equal opportunity; confidentiality; and the attached statements of faith and principle. It’s our intent that your decision to work at AAA Pregnancy Resource Center is based on your knowledge of our mission and beliefs.

- As a non-profit ministry, the mission of the AAA Pregnancy Resource Center is to bring compassionate help and hope to women and teens who are unprepared for pregnancy; to present sexual abstinence and purity as a positive lifestyle for singles; to provide opportunity for healing and restoration to those who have been hurt by abortion; and to present Jesus Christ as Savior and Lord.
- AAA PRC is an Equal Opportunity Employer. AAA PRC considers applicants for all volunteer positions without regard to race, color, sex, age, national origin, disabled or veteran status.
- Confidentiality is the cornerstone of building a trusting relationship between a volunteer and a client. At AAA PRC, our clients share information with us about their personal lives. Please respect the privacy of the clients and hold in confidence the information obtained in the course of service.

### **APPLICANT'S CERTIFICATION AND AGREEMENT** *(PLEASE READ CAREFULLY)*

I certify that the facts set forth in this volunteer application are true and complete to the best of my knowledge. I authorize the pregnancy center to verify their accuracy and to obtain reference information concerning my character and capabilities, including criminal conduct. I release the pregnancy center and any person or entity providing such reference information from any and all liability relating to the provision of such information or relating to any decision (s) made based upon such information. If I become a volunteer at the pregnancy center, I agree to fully adhere to its policies and rules, including those rules relating to maintaining client confidentiality. I recognize that, as a volunteer, I will serve in a different role than the employees of the pregnancy center, and I am not seeking, nor expecting to receive, any compensation or other benefits in return for any volunteer services which I may provide for this ministry. I understand that nothing said or implied during the application process should be deemed to constitute the terms of a contract. Just as I am free to resign at any time, AAA PRC reserves the right to terminate my employment at anytime, with or without cause or without prior notice. I understand that no representative of AAA PRC has the authority to make any assurances to the contrary.

I further certify that I have read and that I am in full agreement with the statement of faith and the statement of principle associated with AAA PRC.

**Signature of applicant** \_\_\_\_\_

**Date** \_\_\_\_\_

**Return to:** AAA Pregnancy Resource Center 16755 Middlebelt Road Livonia, MI 48154 Phone: (734) 425-8060 Fax: (734) 425-8244 [info@aaaprc.org](mailto:info@aaaprc.org)

## **STATEMENT OF FAITH**

We, the members of AAA Pregnancy Resource Center (a non-denominational ministry) as the basis for Christian unity affirm this statement of faith:

**ABOUT SCRIPTURE:** We believe that the Scriptures of the Old and New Testaments are inspired of God, are inerrant and infallible in whole and in part as written by the Biblical writers. The Bible is altogether true because it is revelation from God (2 Pet. 1:20, 21; 2 Tim. 3:14-17).

**ABOUT THE TRINITY:** We believe that God is one in essence, but eternally existent in three Persons: Father, Son and Holy Spirit. As God, each is worthy of our personal worship and honor (Matt. 28:19; John 17:5; John 6:27; Heb. 1:1-13; Matt 28:19).

**ABOUT JESUS CHRIST:** We believe that Jesus Christ was conceived by the Holy Spirit, born of the Virgin Mary, and is true God and true man yet without sin. We believe in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory (John 1:1-14; Matt. 1:18; Luke 1:26-38; 2 Thess. 1:7).

**ABOUT THE HOLY SPIRIT:** We believe that the Holy Spirit convicts the world of sin and judgment. He enables the believer to live a godly life. (John 16:7-11; 1Cor. 12:13; Gal. 5:16; John 15:26-27; Eph. 5:15-21, Phi. 1:6).

**ABOUT MANKIND:** We believe that mankind was created in the image of God, making him responsible to God. All human beings are born with an inherited sin nature (Gen. 1:3; Isa. 43:7; James 3:9). We believe that each person is resurrected, to live eternally either with God and in fellowship with others, or absent from God (1 Thess. 4:13-18; Rev. 20:11-15; John 14:1-6; Heb. 1:10-14).

**ABOUT SALVATION:** We believe that all who believe in and rely upon the Lord Jesus Christ for their salvation receive new life by the working of the Holy Spirit, and thereby become children of God and heirs of eternal life (Eph.2: 8-10; John 3:7; John 3:8; 2 Pet. 1:4; 2 Cor. 5:17).

**ABOUT DENOMINATIONS:** We believe that while there are many local Christian Denominations represented among our volunteers, staff and supporters, we at AAA PRC agree to work together in unity to uphold the sanctity of human life (Eph. 4:1-7).

**Keep this page for your records.**

## **STATEMENT OF PRINCIPLE**

The AAA Pregnancy Resource Center is an outreach ministry of Jesus Christ through His church. Therefore, the AAA PRC, embodied in its volunteers, is committed to presenting the Gospel of our Lord to women with crisis pregnancies both in word and in deed. Commensurate with this purpose, those who labor as pregnancy center board members, directors and volunteers are expected to know Christ as their Savior and Lord.

The AAA PRC is committed to providing clients with accurate and complete information about both prenatal development and abortion.

The AAA PRC is committed to integrity in dealing with clients, earning their trust and providing promised information and services. The pregnancy center denounces any form of deception in its corporate advertising or individual conversations with clients.

The AAA PRC is committed to assisting women to carry to term by providing emotional support and practical assistance. Through the provision of God's people and the community at large, women may face the future with hope, and plan constructively for themselves and their babies.

The AAA PRC does not discriminate in providing services because of race, creed, color national origin, age or marital status of its clients.

The AAA PRC does not recommend, provide, or refer for abortion or abortifacients.

The AAA PRC offers assistance free of charge at all times.

The AAA PRC is committed to creating awareness within the local community of the needs of pregnant women, and that abortion only compounds human need rather than resolving it.

The AAA PRC does not recommend, provide, or refer single women for contraceptives. (Married women seeking contraceptive information should be urged to seek counsel, along with their husbands, from their pastor or physician.)

The AAA PRC recognizes the validity of adoption as one alternative to abortion, but is not biased toward adoption when compared to other life-saving alternatives. AAA PRC is independent of adoption agencies, relating to them in the same manner as to other helpful referral sources. AAA PRC receives no payment of any kind from these agencies, does not enter into contractual relationships with them, and does not share combined office space. Adoption agencies are not established under the auspices of the AAA PRC. The AAA PRC neither initiates nor facilitates independent adoptions, though the AAA PRC may refer to agencies approved by the AAA PRC's Board of directors.

**Keep this statement sheet for your records.**